



The mission of the Adult Education Association of Utah, as the primary advocate for lifelong learning in Utah, is to meet the diverse needs of all Utahns by providing and supporting quality educational opportunities.

Location: Zoom

Date: October 13, 2020

Time: 10:30 a.m.-12:00 p.m.

Meeting Minutes

Board Members:

Present: Todd Bird, Cathleen Carter, Josh Bell, Danielle Pedersen, Sherrie Mortensen, Nicki Wake, Kathryn Reeve, Tim Stack.

Absent: Gerald Jackman (excused), Breanne Kelly, Mitch Peterson (excused), Natalie Mataya, Blaine Fackrell, Kate Brainerd, Mark Mataya.

Quorum present? No

Proceedings:

· *Call to order not recorded*

· *Minutes (Kate Brainerd)*

MOTION by Josh Bell to approve minutes of previous meeting; seconded by Todd Bird and passed.

· *Treasurer's Report (Todd Bird)*

Todd Bird sent a report showing the organization's current bank balance as of 10/13/20 and the statement from 9/30/20. The current balance is \$37, 601.17. After payment of outstanding invoices to Natalie Mataya, the Coalition for Adult Basic Education (COABE) and Mountain Plains Adult Education Association (MPAEA), AEAUT has \$34, 251.17. Cash awards still need to be paid and Todd is awaiting any additional invoices. He expects no further revenues. Cathleen Carter commented that AccelEvents has been slow to invoice the organization for their services in hosting the conference. Cathleen is expecting a discounted fee due to poor technical support. She will call Todd when she hears from AccelEvents. Kathryn Reeve inquired after vendor revenues: she wants to know if they were all received. She asked Danielle Pedersen to text Natalie Mataya and check. No response was received during the meeting.

MOTION by Josh Bell to approve treasurer's report; seconded by Cathleen Carter and passed.

· *Current Business*

Fall Conference Wrap-Up (Conference Committee – Cathleen Carter)

Feedback from post-conference surveys indicates that the abundance of high-quality presenters was a plus. Attendees indicated that, despite technical difficulties, they had enjoyed helpful content. Cathleen Carter and Natalie Mataya will now upload recordings of conference sessions to AEAUT's web page. By the end of this week, teachers will receive relicensure points via MIDAS.



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Those non-credentialed professionals seeking verification of attendance may request a certificate of participation from Tandalaya Stitt at the USBE.

Issues with trophies for award-winners have been resolved. Danielle Pedersen explained there was a last-minute mix-up and awards had "UAACCE" engraved on them rather than "AEAUT". One trophy also fell apart while being unpacked. All issues were resolved in a timely way, and AEAUT was charged \$94.00 rather than the quoted price of approx. \$230. Conference Committee members discussed their satisfaction with South Valley School (which made the trophies) as a good cause and worthy of future support. The committee is in the process of sending trophies out to award recipients. Cathleen would like to have a board member present when trophies are received, to get a photo and personalize the moment. Utah State Representative Carol Spackman Moss received her trophy during a visit with Cathleen and Mark Mataya.

Granite Peaks teacher Emily Box suggested education consultant Jeff Fantine as a presenter for next year's conference. Board members speculated on the possibility of Emily participating on the Conference Committee next year.

Upon concluding her report, Cathleen promoted a training sponsored by Granite Peaks on 11/25/20. Topics will be WebEx and Nearpod for digital instruction, through the Utah Education Network (UEN). Distance Education Specialist Charice Carroll will be hosting. Others are welcome to join.

· *New Business*

- Board Transitions (Cathleen Carter)

The AEAUT Board welcomes new members Nicky Wake, starting this month, and Shauna Brown, starting next month. Based on post-conference surveys, 10-11 more people have expressed an interest in participating on either the board or one of the committees. The board also acknowledged the service of Mitch Peterson and Todd Bird. Cathleen Carter will be AEAUT President as of 10/31/20 and Mark Mataya will be Past President. A new Treasurer and a President-Elect must be found. No one present stepped forward or had suggestions.

- Potential merger of Advocacy Committee and PR Committee to create "Awareness Committee" (Josh Bell)

Josh Bell and Mitch Peterson, prior to his departure from the Board, suggested merging these two committees. The idea took root upon Josh meeting with Laurie Kierstead-Joseph, Region 5 Rep from COABE, who has been mentoring him. Josh suggests that merging the two committees will foster a more robust legislative response, promoting events related to Day on the Hill and other awareness.



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Josh stressed the importance of Adult Education's presence during the next legislative session, since there is potential for budget reductions due to COVID19. Cathleen Carter will consult the AEAUT Constitution to determine whether restructuring the committees would require a motion or an amendment. She asked Josh to address the latest developments on Day on the Hill at the next Board meeting. Josh said he is ready to proceed with preparations, and was waiting until the Fall Conference had wrapped up before moving ahead. He is not sure what activities will be permitted during the 2021 session, due to COVID19 restrictions. Danielle Pedersen told the group that COABE had recently done a virtual tour of Pima Community College in Tucson, AZ, highlighting stories of the students there. Such a video might be useful in offering legislators a virtual tour of one of our programs here in Utah if we cannot have an in-person presence at the Capitol. Cathleen mentioned that in her conversation with State Representative Carol Spackman Moss, she was reminded the Utah State Senator Kathleen Riebe could be very helpful to AEAUT. **(Action Item):** Cathleen will reach out to her and text Josh after she does so.

-Additional item not on agenda: Student Ambassador Program (Danielle Pedersen)

Danielle Pedersen informed that Board that there has not been much interest shown in the training for the Student Ambassador Program at this point. This is probably because teachers are overwhelmed in dealing with COVID19. This training will be delayed until spring.

Assessment of the Meeting

The next meeting will be held on Tuesday, November 10, 2020, from 10:00-11:30 a.m. Kate Brainerd will send out a Zoom invite the day prior to the meeting.

-Meeting adjourned at a time not recorded, via a motion by Todd Bird, seconded by Josh Bell.

-Minutes submitted by Secretary, Kate Brainerd.